

**ST. JOAN OF ARC SCHOOL
REQUEST FOR TUITION ASSISTANCE**

This is an application for tuition assistance for the school year 2011 — 2012.

Please be sure to fill out the application in its entirety and return it before August 1st to the Rectory. Incomplete applications will not be considered.

The requests will be reviewed by the School Finance Committee and will be held in the strictest of confidence.

Note that this application is only for the school year indicated above. According to School Board policy, requests for tuition assistance must be submitted each school year and approved. Funds are limited and the assistance received by individual families will depend on individual circumstances and the number of requests received. Please make your normal tuition payments until the grants have been awarded. It is expected that an application for assistance should have also been made through the Archdiocese.

This form may also be used to request tuition assistance for Kidcare. Please be sure to complete that portion if you would like to request assistance for the Kidcare Program.

In order to process this application, the following items must be included:

1. A copy of the previous year's Federal Income Tax Return, including copies of all W2_ forms. If a return was not filed (for reasons other than an extension), please include verification from the IRS (Form 1722).
2. Proof of income for all persons in the household contributing to the family income. Last two paycheck stubs or verification from Social Security or any other agency providing income is required.
3. A brief statement of your current situation.
4. Your signature.

HOUSEHOLD INFORMATION:

Home address: _____

Home telephone: _____ - _____

Email: _____

Name of head of household: _____ Spouse name: _____

Child(ren) name:	Age:	Grade:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

EMPLOYER INFORMATION:

Head of household employer: _____ Employer address: _____

Employer phone number: _____ Title or dept.: _____

Employment status (full or part time): _____

Spouse's employer: _____ Employer address: _____

Employer phone number: _____ Title or dept.: _____

Employment status (full or part time): _____

Other wage earner's employer: _____ Employer address: _____

Employer phone number: _____ Title or dept.: _____

Employment status (full or part time): _____

FINANCIAL ASSISTANCE REQUEST:

School Tuition amount: \$ _____

SJA Kidcare Request \$ _____

STATEMENT OF CURRENT SITUATION:

Please complete a statement of current situation and sign and date the affirmation below.
Use the back page of this form if additional space is needed.

I affirm that all of the information and statements given are true and accurate.

Signed: _____ Date: _____